



**Learners Today  
Leaders Tomorrow**

Sacred Heart School  
3 East 4<sup>th</sup> Street  
Pana, IL 62557  
(217) 562-2425

**SACRED HEART SCHOOL  
TUITION CONTRACT**

You are hereby enrolling the student/students, as disclosed below, for education at Sacred Heart School for the 2024-2025 school year and you hereby agree to pay all tuition and costs as stated herein. **THIS IS A BINDING CONTRACT, AND YOU ARE ADVISED TO SEEK LEGAL ASSISTANCE IF YOU DO NOT UNDERSTAND ANY TERMS OR CONDITIONS OF THIS AGREEMENT.**

Person(s) listed below will be listed on the Parent Assignments (if applicable) as such:

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relation to student: \_\_\_\_\_

Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relation to student: \_\_\_\_\_

Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_



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Student Information:

Name: \_\_\_\_\_ Grade for 2024-2025 \_\_\_\_\_

Name: \_\_\_\_\_ Grade for 2024-2025 \_\_\_\_\_

Name: \_\_\_\_\_ Grade for 2024-2025 \_\_\_\_\_

Name: \_\_\_\_\_ Grade for 2024-2025 \_\_\_\_\_

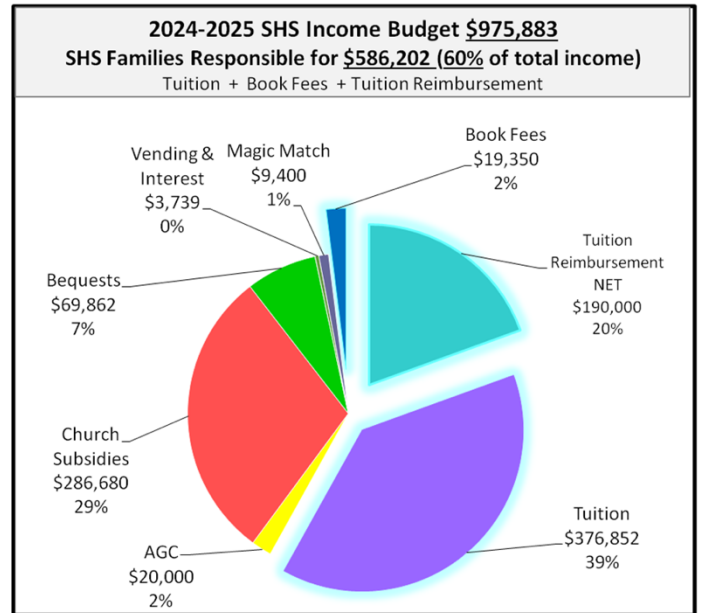
**SHS families are expected to bring in \$586,202 or 60% of the cost to run the school for the 2024-2025 school year.** This is broken down into three categories: Tuition, Book Fees & Tuition Reimbursement.

Tuition Income is budgeted at \$376,852 or 39% of the cost to run SHS. Book Fees will bring in \$19,350, which is 2% of total income.

The Tuition Reimbursement Contract outlines each school family's commitment towards Tuition Reimbursement Net Income, which is expected to bring in \$190,000 (20% of total income).

**The remaining 40% (\$389,681) needed to fund our school is covered by generous donations made by:**

- St. Patrick's Church in Pana
- Sacred Heart Church in Oconee
- Businesses
- Individuals / Alumni
- And others who are passionate about supporting Catholic Education.



\_\_\_\_\_

(Parent/Guardian initial)

**BOOK FEE – due in full by July 5, 2024**

One Child - \$220      Two children - \$315      Three or more children - \$365  
(After July 5, 2024, fees will be increased to: \$245 / \$340 / \$390)



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**SHS TUITION RATES 2024-2025**

Active St. Patrick’s Parish, Pana and Sacred Heart Parish, Oconee families:

- 1 child           **\$4,116/year** or \$411.60/month\*        \***\$4,734 minus parishioner discount - \$618**
- 2 children       **\$5,692/year** or \$569.20/month\*        \***\$6,518 minus parishioner discount - \$826**
- 3+ children     **\$7,115/year** or \$711.50/month\*        \***\$8,226 minus parishioner discount - \$1,111**

Non-Parishioner families:

- 1 child           **\$4,734/year** or \$473.40/month
- 2 children       **\$6,518/year** or \$651.80/month
- 3+ children     **\$8,226/year** or \$822.60/month

\_\_\_\_\_  
(Parent/Guardian initial)

**PAYMENT SCHEDULE**

*\* ACH form must be on file for each family that receives the Parishioner Rate.\**

Choose ONE – *If none selected, a monthly plan will be established on your behalf.*

\_\_\_\_\_ Payment in Full (with a 2% discount will be given if paid on or before July 5, 2024)

\_\_\_\_\_ Bi-Annual – August 15<sup>h</sup> and January 15<sup>th</sup>. **ACH REQUIRED**

\_\_\_\_\_ Monthly payments for 10 consecutive months beginning August 15 with the last  
payment on May 15. **ACH REQUIRED**

Payment in full may be made to **Sacred Heart School**.

Auction Basket donation (\$25 per child)     \$ \_\_\_\_\_

Book Fee:   \$ \_\_\_\_\_

Tuition:   \$ \_\_\_\_\_

**TOTAL amount to be collected for 2024-2025 school year:**     \$ \_\_\_\_\_

\_\_\_\_\_  
(Parent/Guardian initial)



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**PLEASE READ CAREFULLY:**

**MULTIPLE CHILD DISCOUNT:**

The multiple child discount applies only for children all of whom reside at the same primary residence and who are related to each other by at least ONE of the following criteria:

- a.) Direct genetic relationship (i.e., being children of the same father and/or mother).
- b.) Relationship by legal adoption (the child's father and/or mother legally adopted the sibling(s)).
- c.) Relationship by virtue of current marriage of their parents, marriage being as defined by the Catholic Church.

**ACTIVE PARISHIONER RATE:**

*Active* parishioner is defined as being involved in weekend mass as a family on a regular basis AND using church envelopes.

*Non-active* parishioner is defined as attending mass a couple times a year.

Parishioner status will be evaluated in November, March, and August of each year. To remain in good standing, you must:

- a.) Attend Mass as a family each week. We understand that there are circumstances that arise (i.e. sickness, death, vacation), but the 3<sup>rd</sup> Commandment requires us to attend Mass regularly.
- b.) Participate in Mass.
- c.) Donate to church when possible and mark your envelope "I will pray for my parish."

*\*\* Due to past families receiving Active Parishioner Rates and not following the requirements as listed above in this CONTRACT, attendance will be monitored via security cameras and church officials. If your Active Parishioner requirements are not met, your tuition will be adjusted to the non-parishioner rate and paid through ACH. If an adjustment in tuition is made and not paid, 4th Quarter Report Cards will be held, and Graduation ceremonies will not take place for each student of the family. Any family failing to uphold this contract will be contacted by Father or a church official for further action.*

\_\_\_\_\_  
(Parent/Guardian initial)

I/we understand that all families with children enrolled at Sacred Heart School are expected to participate in fundraisers that support Sacred Heart Organization of Parents (SHOP). SHOP financially supports many activities for the students throughout the year. My/our family is committed to participate in said fundraisers that support SHOP.

I/we have read and understand this contract. If applicable - I/we understand that the tuition rate will be adjusted if I/we fail to meet Active Parishioner Rate requirements and I/we agree to pay the difference. I/we understand that I/we will be in default if I fail to make any type of payment herein. In the event of a default, I agree to pay all reasonable attorney fees and costs of collection to obtain payment pursuant to this agreement.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Parent/Guardian Signature

Executed at Pana, Christian County, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.